

**MOULTONBOROUGH, NEW HAMPSHIRE**  
**CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES**  
*Draft*  
**Minutes of July 31<sup>st</sup>, 2013, Meeting**

Members Present: Josh Bartlett; Peter Jensen (Planning Board); Barbara Rando (alt); Jon Tolman (BOS); Bruce Woodruff (Town Planner)

Absent: Richard Brown (Chair); Alan Ballard (ABC); Heidi Davis (Finance Dir.);

Others:

The meeting began at 9:00 AM.

As the committee's secretary, Peter took on the role of temporary chairman due to Richard's absence.

Minutes of the prior meeting (July 25<sup>th</sup>, 2013) were discussed. Some housekeeping needed to correct next meeting's reference of Thursday July 31<sup>st</sup> to Wednesday July 31<sup>st</sup>. The location of the August 5<sup>th</sup>, 2013 meeting corrected from Town Hall to Public Safety Building.

Jon moved to accept the July 25<sup>th</sup>, 2013 minutes with the corrections noted. Josh seconded and the minutes were approved unanimously.

----

The committee decided to use the median of the scores for each request to calculate the initial ranking.

The committee reviewed the timeline for completing the Public Hearings on committee recommendations determining the graphs and draft of section nine of the report had to be completed and in Bruce's hands by August 9<sup>th</sup> in order for the schedule to proceed. The committee members will bring their suggestions to the August 5<sup>th</sup> meeting and may have to schedule another meeting to focus on completing the task. Bruce said he will assemble the other portions of the report draft.

The committee recorded a member's outstanding scores for 2014 and 2015 items. There was discussion of several items with particular concern expressed for the pathway request as there does not appear to be a reliable estimate of cost or time to complete.

----

The committee discussed the agenda the following meeting.

Jon made a motion to adjourn the meeting. Josh seconded and the motion was unanimously approved. The meeting was adjourned at 9:35 AM.

Respectfully Submitted,

Peter Jensen,

## Capital Improvements Program Committee

*The following is included for informational purposes only and may change:*

Our upcoming meeting schedule is:

- Monday, August 5<sup>th</sup>, 2013, 9:00 AM in Public Safety Building,
- TBD before August 9<sup>th</sup> - Possible meeting to finalize committee's draft report
- Thursday, August 22<sup>nd</sup>, 2013, 7:00 PM in Town Hall – public hearing 1,
- Tuesday, August 27<sup>th</sup>, 2013, 9:00 AM in Town Hall – public hearing 2.

DRAFT